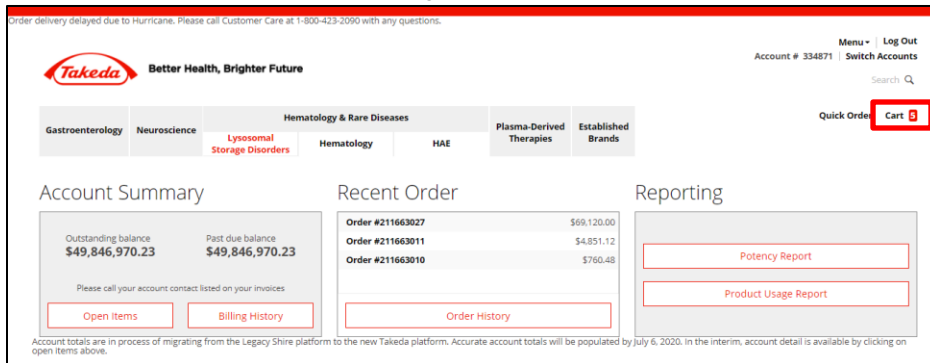




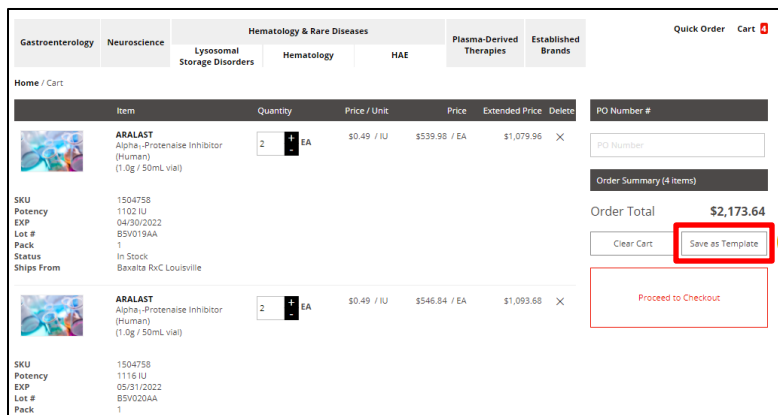
This Quick Reference Guide provides instructions to Takeda end users to manage template and carts.

How to create a new quick reorder template from an existing cart

1. Login into the Takeda storefront, using your credentials. You will be able to view the homepage for your account. Click the “Cart” link on the upper right corner of the screen.

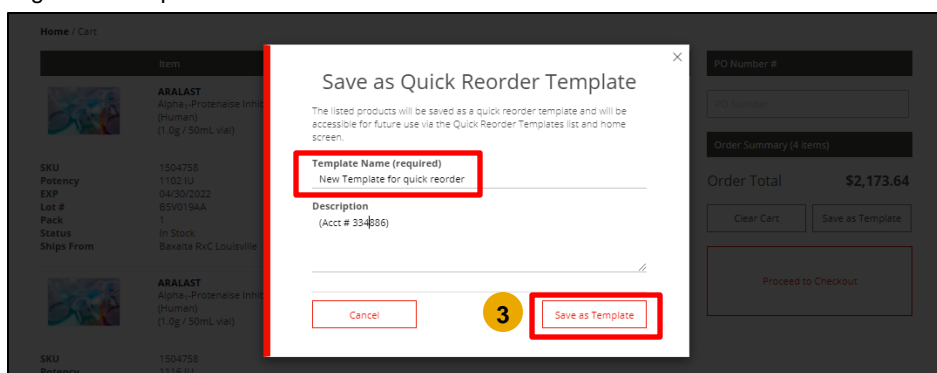


2. Click the Save as Template button.

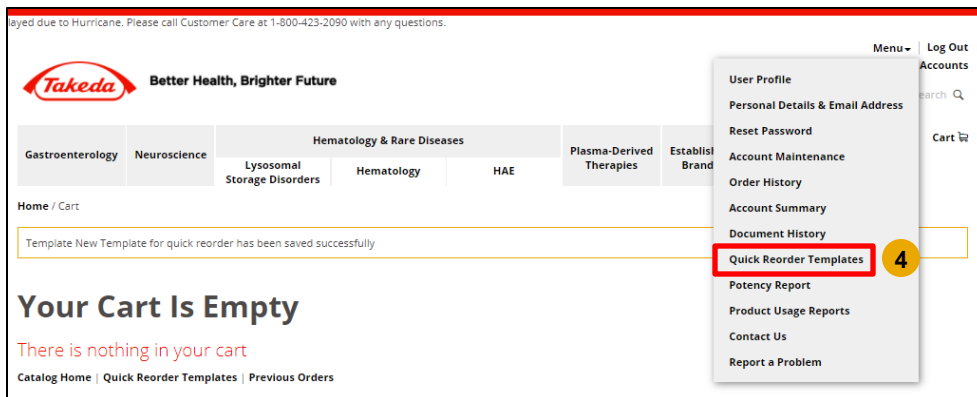


3. The “Save as Quick Reorder Template” dialog box will appear. Enter a new name for your template and click the Save as Template button.

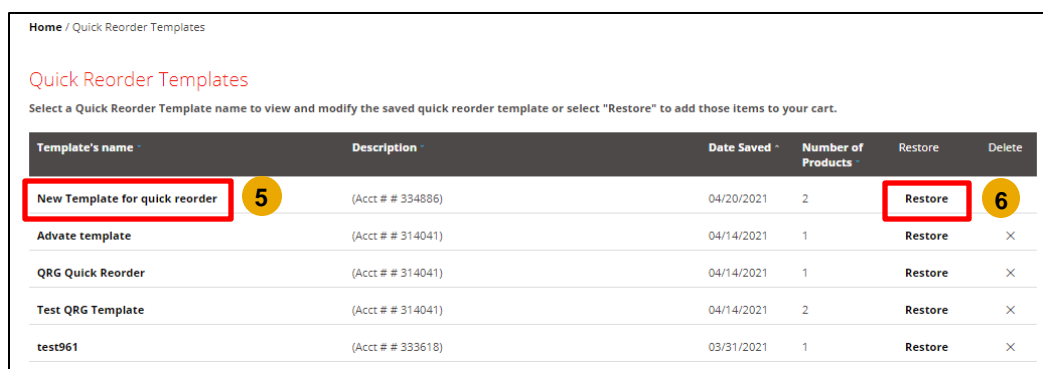
Note: An existing cart can be saved as a new template, however the cart gets cleared in process of creating a new template.



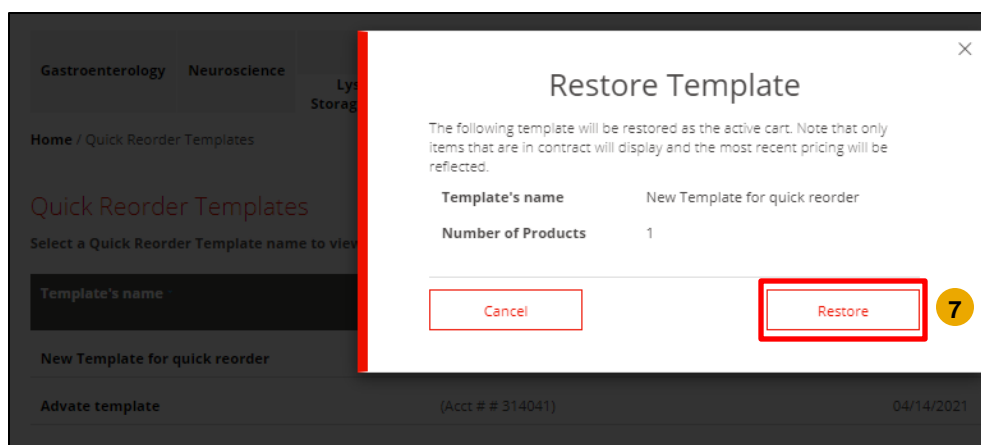
4. The Quick Reorder Template is now created. Click the “Welcome” link. From the drop down, click “Quick Reorder Templates” link.



5. Click a Quick Reorder Template name (e.g. New template from Cart) to view the items.
6. Click the Restore button.



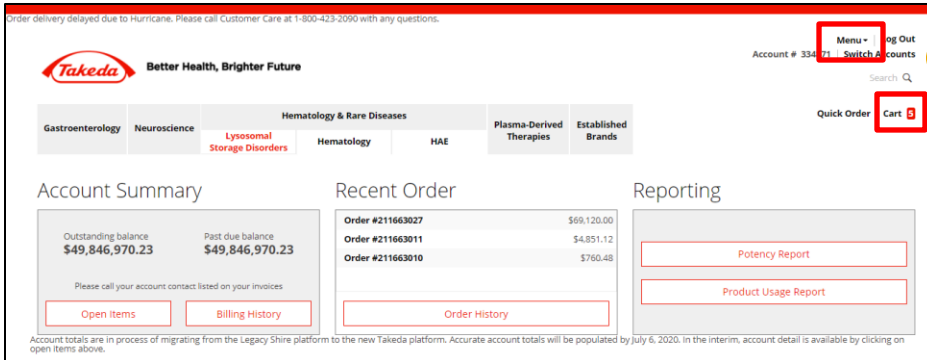
7. The “Restore Template” dialog box will appear. Click the Restore button.



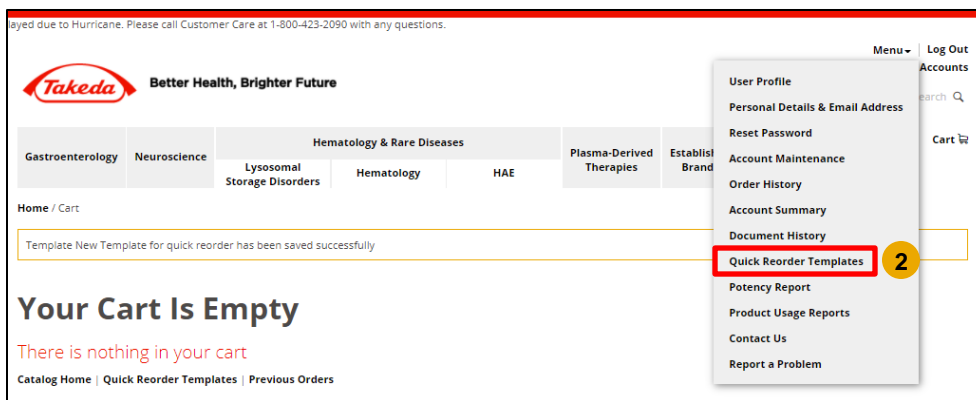


How to restore a quick reorder template into a cart with existing cart content

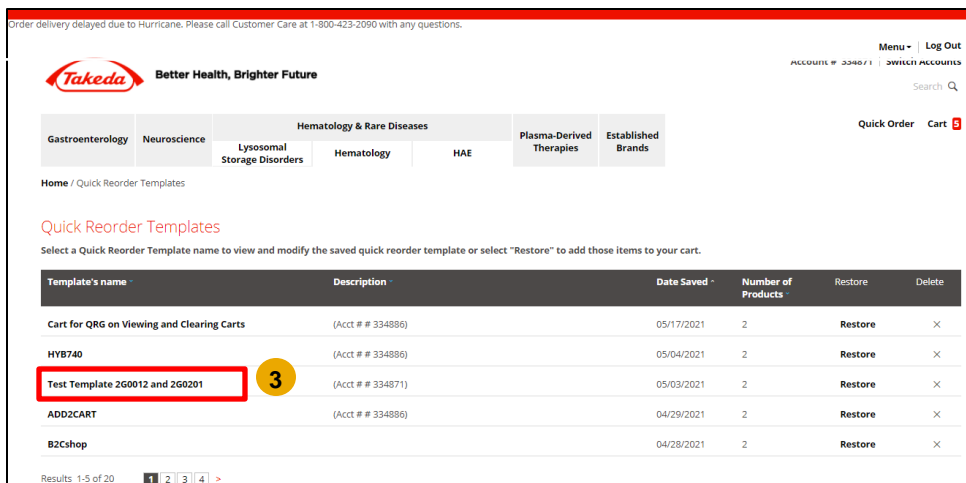
1. Login into the Takeda account, using your credentials. You will be able to view the homepage for your account. Click the “Menu” tab on the upper right of the screen.



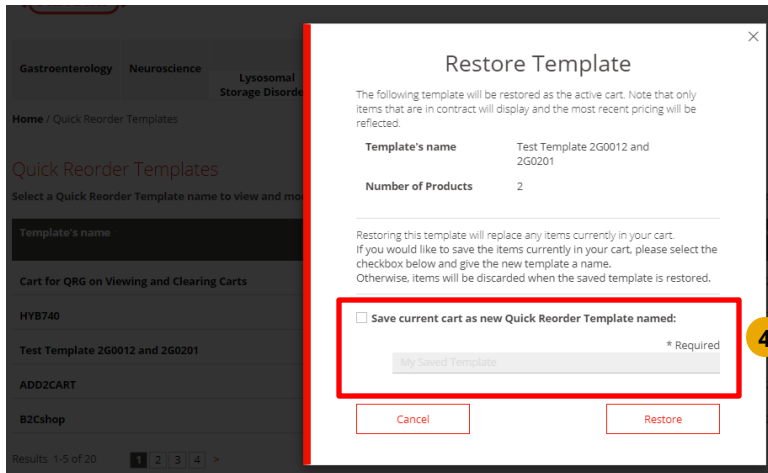
2. From the Menu tab drop down, click “Quick Reorder Templates” link.



3. Click a Quick Reorder Template name (e.g., Quarterly Reorder Template).

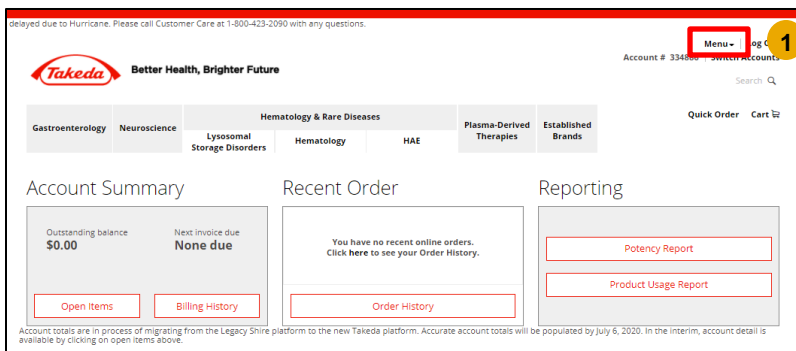


- The “Restore Template” dialog box will appear. If you would like to save the items currently in your cart, select the checkbox and give the template a name. Click the Save Cart & Restore button.

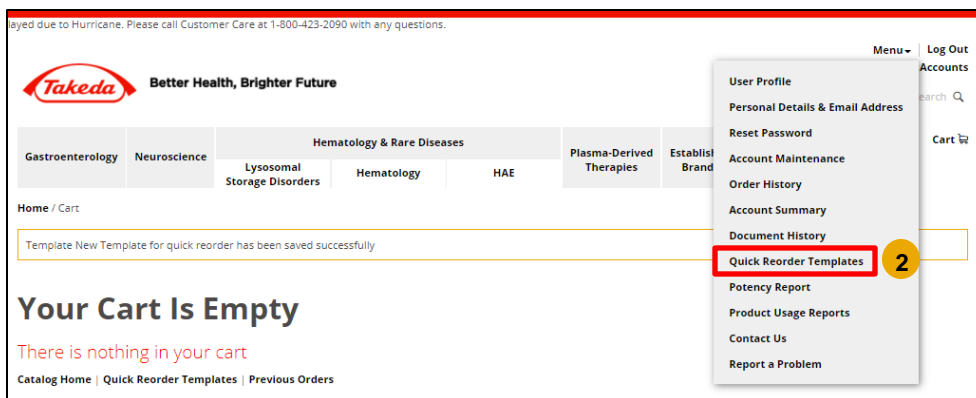


How to restore an existing template (built from a potency item) into a cart

- Login into the Takeda account, using your credentials. You will be able to view the homepage for your account. Click the “Menu” link on the upper right of the screen.



- Click the “Menu” dropdown, click “Quick Reorder Templates” link.



3. Click a Quick Reorder Template name (e.g. Monthly Reorder) containing a potency item.

Home / Quick Reorder Templates

Quick Reorder Templates

Select a Quick Reorder Template name to view and modify the saved quick reorder template or select "Restore" to add those items to your cart.

Template's name	Description	Date Saved	Number of Products	Restore	Delete
New Template for quick reorder	(Acct # # 334886)	04/20/2021	2	Restore	×
Advate template	(Acct # # 314041)	04/14/2021	1	Restore	×
QRG Quick Reorder	(Acct # # 314041)	04/14/2021	1	Restore	×
Test QRG Template	(Acct # # 314041)	04/14/2021	2	Restore	×
test961	(Acct # # 333618)	03/31/2021	1	Restore	×

4. Click the Restore button.

< Template Details

Click a Quick Reorder Template name to view and modify the template's name and description or click "Restore" to add these items to your cart.

Template's name	Description	Date Saved	Number of Products	Delete	
New Template for quick reorder	(Acct # # 334886)	04/20/2021	2	Restore	×

Product Code	Qty
ARALAST (1.0g / 50mL vial) SKU: 1504758 NDC: 00944281501	2
ARALAST (1.0g / 50mL vial) SKU: 1504758 NDC: 00944281501	2

Back to Quick Reorder Templates Restore Cart

5. The "Restore Template" dialog box will appear. Click the Restore button.

Template's name: New Template for quick reorder (Acct # # 334886) Date Saved: 04/20/2021 Number of Products: 2

Product Code: ARALAST (1.0g / 50mL vial) SKU: 1504758 NDC: 00944281501

Product Code: ARALAST (1.0g / 50mL vial) SKU: 1504758 NDC: 00944281501

Restore Template

The following template will be restored as the active cart. Note that only items that are in contract will display and the most recent pricing will be reflected.

Template's name: New Template for quick reorder

Number of Products: 2

Cancel Restore

6. Click the product name (example Advate) to request specific potencies.

Home / Cart

Item	Quantity	Price / Unit	Price	Extended Price	Delete	PO Number #
ARALAST Alpha,-Protenaise Inhibitor (Human) (1.0g / 50mL vial)	2 EA	\$0.49 / IU	\$0.49 / EA	\$0.98	X	PO Number
Warning: No specific potency defined. Please select the product name to request specific potencies.						Order Summary (4 items)
Order Total \$1.96						<input type="button" value="Clear Cart"/> <input type="button" value="Save as Template"/>
<input type="button" value="Proceed to Checkout"/>						

SKU: 1504758
Potency: IU
Pack: 1
Status: In Stock
Ships From: Baxalta RxC Louisville

7. On the product detail page, choose the required potencies and click the Add to cart button.

Home / PLASMA-DERIVED THERAPIES / ARALAST / ARALAST

ARALAST
Alpha,-Protenaise Inhibitor (Human)
(1.0g / 50mL vial)

ARALAST NP (Alpha,-Protenaise Inhibitor[Human]) 1.0g / 50mL vial. Each vial is labeled with the total Alpha,-Protenaise Inhibitor (Alpha,-PI) functional activity in mg. The 1g vial size contains not less than 800 mg active Alpha,-PI. ARALAST NP is packaged with a sterile double-ended transfer needle, a sterile 20 micron filter, and with Sterile Water for Injection, USP diluent (50mL).

SKU: 1504758

Per IU: \$0.49 Contract Price | Sold Per: 1

Available Potencies

Potency	Expiration	Lot #	Quantity
1102 IU	04/30/2022	B5V019AA	<input type="button" value="Qty"/> +
1116 IU	05/31/2022	B5V020AA	<input type="button" value="Qty"/> +
1125 IU	04/30/2022	B5V018AA	<input type="button" value="Qty"/> +

7

For other potencies and backorders, call Customer care at 1-800-423-2090.

8. The "Item Added to Cart" dialog box will appear. Click the Proceed to Checkout button.

Home / Cart

Item	Quantity	Price / Unit	Price	Extended Price	Delete	PO Number #
ARALAST Alpha,-Protenaise Inhibitor (Human) (1.0g / 50mL vial)	2 EA	\$0.49 / IU	\$539.98 / EA	\$1,079.96	X	PO Number
Warning: No specific potency defined. Please select the product name to request specific potencies.						Order Summary (4 items)
Order Total \$2,173.64						<input type="button" value="Clear Cart"/> <input type="button" value="Save as Template"/>
<input type="button" value="Proceed to Checkout"/>						

SKU: 1504758
Potency: 1102 IU
EXP: 04/30/2022
Lot #: B5V019AA
Pack: 1
Status: In Stock
Ships From: Baxalta RxC Louisville